



Hispanic Advocacy and Community Empowerment through Research

2009 Internship Program

HACER Background

HACER is a Latino community-based research organization located at the University of Minnesota's Center for Urban and Regional Affairs. For nearly twenty years, we have provided Minnesota's Latino communities with tools and skills to create and control information to support their advocacy efforts. In this spirit, HACER engages in collaborative efforts with community members and advocates to inform policy around immigration, education, public health, housing, criminal justice and crime prevention, social welfare, employment and income disparities, public safety, community development, migrant families, and demographic change. HACER also facilitates cooperation among state agencies and nonprofit organizations that serve the Latino community, and evaluates government and nonprofit programs that target Latinos in the state

HACER Internship:

Currently HACER is offering research internship opportunities for the 2009 fall semester. The internship is a volunteer position that will provide exposure and opportunities to build experience conducting qualitative and quantitative research in a variety of areas that affect the Minnesota Latino community. Currently we are working on several projects in the health and education fields. We ask the intern to commit to approximately 10 hours per week for the semester.

Internship Goals:

- Intern will learn about the process of setting up and carrying out focus groups and interviews in the community
- Intern will learn about the process of participatory, constituency-led, community-based research
- Intern will help with day to day administrative tasks (i.e. copy, faxing, organizing files, answering phones, etc.)
- Intern will help compile literature related to various HACER projects and contribute to the process of writing literature reviews
- Intern will either observe and/or take notes during focus groups related to various projects
- Intern will assist HACER staff in transcribing and translating information collected during focus groups and interviews
- Intern will assist researchers in the qualitative and quantitative data analysis related to various projects
- Intern will learn about and assist HACER in the grant seeking and grant writing process
- Intern will attend HACER staff meetings
- Intern will attend relevant community events and/or conferences



330 HHH Center, 301 19th Avenue South, Minneapolis, Minnesota 55455
Phone: (612) 625-2086 or (612) 625-0573 Fax: (612) 626-0273





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Qualifications:

Strong organizational and research skills; detail-oriented; ability to work on several projects simultaneously. Must be proficient in internet and library research. Interest or coursework in nonprofit management and/or fundraising. Strong Spanish/English communication skills and knowledge and/or interest in the Minnesota Latino community. Currently enrolled in upper level undergraduate or graduate level program, preferred.

Application Process:

Interested should send a cover letter, résumé, brief writing sample in English and Spanish (Application not to exceed 5 pages total) and completed internship application indicating which semester you would like to apply for. We will be accepting applications until TUESDAY AUGUST 25th 2009 for the fall semester. Additionally, we'd be happy to answer any question about the program or our organization:

Elise Wehrman Research Associate
HACER 330 HHH Center 301 19th Ave. S.
Minneapolis, MN 55455

or elise@hacer-mn.org

NO PHONE CALLS PLEASE

Additional Information:

HACER is housed within the Center for Urban and Regional Affairs of the University of Minnesota. For more information on HACER, please visit www.hacer-mn.org.



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